



**INTERNS** (Opportunity to practice your skills and gain supervision on Multimedia & 3D Animation Production/Social Media Marketing / Digital Illustration/ Tech-Art Teaching/ Project & Studio Administration, etc.)

**Act Plus Studio** was founded in 2016, operated by Act Plus Education Foundation (Act+), consisting of professionals experienced in Computer Graphic, Animation & Visual Design. Our artists and technicians are committed to providing ground-breaking digital creation which brings the stories to life and enhances digital content with compelling immersion. We provide integrated services for our advertising, motion picture, corporate, entertainment, broadcast, and institutional clients.

**Act+** is a non-profit making organization founded by a team of professionals in 2012. A registered charity in Hong Kong (#91/12204). We develop the creative and technical skills of Hong Kong teenagers in computer graphics and animation. We equip them with adequate and effective communication skills. We inspire them with positive thinking and encourage them to pursue lifelong learning. We provide innovative services in education, career support and consultation to Hong Kong youth. Serving those from underprivileged families is a priority.

**websites: (Act+) [www.actplus.org.hk](http://www.actplus.org.hk)**

**Internship opportunities for candidates with knowledge and skills in 3D Animation, Graphic Design, studio administration & marketing. The internship including 1. Inno-Art and 2. Administration & Media Marketing. Successful candidates will be assigned to intern duties according to their strength and development needs.**

### **1. Inno-Art (Game Design and Application/2D/3D/Stop-Motion Animation/ Teaching)**

#### **Job Duties**

- Involve in all aspects throughout the whole production process, from ideas to final products including,
- Animation & Design:
  - 2D graphic design and typesetting
  - 2D animation
  - 3D animation scene creating / 3D modelling production
  - Character/Scene/Storyboard Design
  - Handiwork and Art Craft (Stop-motion Animation)
  - Assist in the creation and finalization of designs and to produce artworks
- Game & Application:
  - Participate in the development of digital games for the organization
  - Assist in the creation and finalization of designs and to produce gameplay logic, level design, game environment and 3D modelling.
  - Assist the execution of the programmes in game projects organized by the organization
- Inno-art Teaching:
  - To assist in developing animation/game design curriculum and training materials
  - To assist teaching duties in courses and workshops
  - To operate and maintain training facilities and equipment to support teaching and learning
- Support the general operations of the studio



## Requirement

- Fresh graduates from a local Institute or University in Game Design & Development/ Digital Graphic Design/ Computer-generated imagery (CGI) / Digital Visualization Design / 3D Animation Design/ Multi-Media / Motion Graphics or related disciplines
- Animation & Design:
  - Good knowledge in Maya/ 3D max/ After Effects/ Cinema 4D/ Premiere Pro and or other 3D engine in animation production process
  - Skills on design software such as Photoshop, Illustrator, and InDesign for MAC, knowledge in Video making & editing
- Game & Application:
  - Skills on game & animation development software such as Unreal and Maya
  - Knowledge in C#, C++ or JavaScript
- Inno-art Teaching:
  - Good Skills and knowledge in Game and Animation Design
  - Good presentation skills, communication skills and proficiency in English and Chinese
- Passionate in Game/ Animation/ Innovative Art
- Able to work under a tight schedule
- Willing and Able to work in a group as well as independently, capable of executing projects from concept to output
- Good command of written and spoken Chinese (English is a plus)
- Good communication skills, detail oriented, punctual, self-motivated and self-motivated
- Assist in ad-hoc duties as assigned

## 2. Administration & Media Marketing

### Job Duties

- Provide general administration support to the studio
- Provide general administration and operational support to training courses, activities and youth projects
- Provide coordination support to student's groups
- Data collection and management (e.g. participants list)
- Assist on the management of Social Media Platforms
- Support marketing campaign on digital platforms
- Assist and involve in creating compelling social media content with digital art design (2D, 3D, photo, etc.)
- Assist in the development of social media strategies and marketing campaign
- Collaborate with cross-functional teams including analytics, creative and partnership
- Assist in the research of concept development in social media content
- Perform other ad hoc assignments or projects when required



## **Requirement**

- Fresh graduates from a local Institute or University in Graphic Design/ Multi-Media Design/ 3D Animation/ Arts Administration/ Project Management or related disciplines
- Proficient in Microsoft Office with Chinese and English typing skills
- Knowledge and hands on skills in social media software and platforms (e.g. Canva, Hootsuite, Visme, Instagram, Facebook, Discord, etc.)
- Proficient in digital art software such as InDesign, Photoshop, Illustrator, Maya, Blender, Substance and After Effect. Knowledge in Video making & editing is a plus
- Able to work under a tight schedule
- Passionate in Game/ Animation/ Innovative Art
- Good communication skills, detail oriented, punctual, self-motivated, proactive, organized with strong sense of responsibility and MUST be a good team player
- Good command of written and spoken English and Cantonese, Mandarin is a plus; strong communication skills
- Passion for youth especially those with humble backgrounds
- Good communication skills, detail oriented, punctual and self-motivated
- Assist in ad-hoc duties as assigned

**This role(s) is expected to work for 5 days per week on Mondays-Fridays (2-month term or 3-month term between June 2025-July 2026).**

**For interested candidates, please fill in the application form and submit with your full resume and portfolio:**  
<https://form.jotform.com/actplus/intership202601>

**Application deadline: 04/01/2026 Sunday**

(All personal data received will be treated confidentially and used for recruitment purpose only.)